Instructions for Parents-
Printing Off a History of Payments to FRBA:

1. Sign into the parent FACTS account by way of the academy website, FRBA.School and click on the FACTS Management icon. (If you have forgotten your password, follow the instructions within FACTS Management to reset your password.)
2. Under **PAYMENT PLAN & BILLING**, click on the **VIEW DETAILS** tab.
3. Then click on the **PAYMENTS** tab.
4. From here, you can choose a *date range*; then click the **VIEW PRINTABLE PAYMENT SUMMARY**. This will give you the printable information and the academy's information, including the Federal Tax ID.