



# Music Lesson Refund Form

## Refund Process/ Information

- Cost: \$70/month will be added to your FACTS account. The charges will begin the month the student begins. (For example, you are charged on September 1 statement for lessons during the month of September.)
- Students are expected to average four lessons per month. Refunds will not be approved if the student received at least four lessons within the month of the missed lesson.
- For the month of December, parents will only be charged \$35 with an expectation of two lessons.
- Lessons: once per week.
- Missed lessons: Lessons will only be refunded if the missed lesson is due to a teacher's absence or an academy approved function.
- Refunds must be requested within 5 days of the end of the month.

\_\_\_\_\_  
Grade

\_\_\_\_\_  
Student's Name

\_\_\_\_\_  
Music Teacher's Name

\_\_\_\_\_  
Today's Date

\_\_\_\_\_  
Parent's Name

\_\_\_\_\_  
Phone Number

Date requesting refund of missed lesson: \_\_\_\_\_

Reason requesting refund: \_\_\_\_\_

\_\_\_\_\_

### OFFICE USE ONLY

- Request Approved
- Request Denied
- Refunded to FACTS

Comments: \_\_\_\_\_

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